

5 December 1968

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Weekly Report of the Office of Training

1. Conference on Interpersonal Relationships

25X1A8a The two-day conference at [REDACTED] in late November on interpersonal relationships in agent operations provoked a lively and candid exchange of views by CS representatives, psychologists, psychiatrists, and OTR officers. Most of the proceedings were taped and will be transcribed by the Office of Computer Services. (We understand that this high-speed transcribing service will be discontinued in January.) We plan to incorporate a number of ideas generated at the conference into operational training at various levels.

2. Use of Headquarters Language Laboratory

An experimental program was started on 16 November -- keeping the Headquarters language laboratory open for three hours Saturday mornings. On the first two Saturdays, 12 and 14 employees respectively took advantage of these expanded hours -- an encouraging sign.

During normal duty hours the laboratory was used on an average of 70 student-hours per week in November. The laboratory has 20 booths and could theoretically accommodate 800 student-hours of self-instruction in a 40-hour week. It seems obvious that most employees just can't spare

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the time to study at the language lab during regular duty hours.

3. Naval War College Enthusiastic About Agency Speakers

25X1A9a [REDACTED] of OCI, now attending the Naval War College, reports

that the presentations given there this fall by Admiral Taylor and

25X1A9a Messrs. Donald Chamberlain, Bruce Clarke and [REDACTED] were

all first rate and enthusiastically received by the student body. [REDACTED] 25X1A9a

says, "... there is a growing respect for the Agency and its work among our contemporaries here. Indeed, one of my particular friends, a foreign service officer, remarked that he was both impressed and envious at the tremendous amount of data and the analytical abilities which the company commands."

4. Non-Agency Briefings

During this reporting period, the following non-Agency briefings were given:

At Defense Intelligence School, 40 members of Intelligence Analyst Course on "National Estimates"; the ONE film was shown.

25X1A At [REDACTED] 30 students in the general class on "Communist Programs."

At FSI, 60 members of the Area Course on "Soviet Ideologies and Policies toward the Third World."

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At [REDACTED] four technicians on "Sino  
Soviet Presence Abroad" and "Communism in Southeast Asia."

/s/  
John Richardson

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Director of Training

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